

January 8, 2018
City Council Meeting Minutes

The January 8, 2018 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Knepper, Hosch, Kelchen, Rausch and Delaney answered roll call.

A motion was made by Kelchen, second by Rausch to approve the agenda with moving items 8, 9 and 10 to the end of the meeting. Motion carried unanimously.

There were no speakers.

Council reviewed the items in the consent agenda including City Council minutes 12/11/17, Park Board minutes 12/18/17, Library Board minutes 12/12/17, Unapproved CMU minutes 12/14/17, Cascade Economic Development minutes 10/25/17 & 11/29/17, January claims for payment and December financial reports and fund balances and revenue by fund as follows: General \$59,908.47; Special Revenues \$75,475.46; Debt Service \$2,892.89; Capital Projects \$182,256.63; Enterprise \$88,736.88. Motion by Hosch, second by Kelchen to approve the items in the consent agenda. Motion carried unanimously.

James Gerlach was present to discuss with the City Council the problem with the street in front of 300 Monroe Street again. This has been discussed since 1990 and was finally brought before City Council last year. To fix the problem correctly the street should be reconstructed. This was discussed last July with the City paying a portion, and the homeowner at 300 Monroe and 204 Monroe picking up some of the costs. Since the homeowners didn't agree to what the City was proposing, nothing happened. The homeowner at 300 Monroe Street is willing to do his driveway approach and sidewalk, if the City does the street and the curb and gutter. The other homeowner will be asked to attend the next council meeting to go over this again. Motion by Kelchen, second by Delaney to table this discussion until the next Council meeting on January 22nd. Motion carried unanimously.

Council reviewed **Resolution #05-18**, Resolution Approving Entering into a Professional Services Agreement with MSA for the Cascade Lumber Drainage Evaluation in the City of Cascade, Iowa. This agreement would enable MSA to review the storm drainage and the storm drains in the area of Cascade Lumber. During a rain event, the storm water ponds on the south end. It was suggested that Cascade Lumber plant grass between the fence and the street and put a drainage swale in also between the fence and the street. The city would also like to know what Cascade Lumber's retention plan is. Motion by Kelchen, second by Knepper to deny **Resolution #05-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #04-18**, Resolution Approving Entering into a Professional Services Agreement with MSA for the 1st Avenue Corridor Assessment. This would assess 1st Avenue to see about decreasing the lanes to three and having a bike lane along the edges. The fixed fee is \$5,000 and an estimated fee of \$7,550. The estimated fee includes reviewing the safety of the intersection of Hwy 136 and 1st Ave. After some discussion, Council doesn't feel we need some of the items included under the estimated fee. Motion by Kelchen, second by Rausch to have Jake from MSA draw up a new agreement with Task D, F and possibly G removed from the estimated fee and bring it back to the next meeting. Motion carried unanimously.

Council again discussed extending Dillon Street one block from 2nd Ave SE to 3rd Ave SE. We are doing Garfield Street and so we can combine Dillon Street extension with this project and get it done more cost effective. Since it has been engineering previously, the engineering costs will reduce from \$6,000 to \$1,500. There are more and more people living in this area so opening this street up to 2nd Ave would help with the traffic flow. After some discussion, motion Delaney, second by Kelchen to move forward with extending Dillon Street and combining it with the Garfield project. Motion passes 4-1, with Hosch voting No.

Council reviewed **Resolution #03-18**, Resolution Approving Pay Application No. 7 in the amount of \$1,397.64 for the Johnson Street NW PCC Pavement Grade & Replace Project to Horsfield Construction, Inc. This is for the centerline pavement markings. Motion by Kelchen, second by Hosch to approve **Resolution #03-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #02-18**, Resolution Approving Annual Appointments for the City of Cascade, Iowa for the Calendar Year of 2018. Motion by Hosch, second by Rausch to approve **Resolution #02-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #01-18**, Resolution Designating the Cascade Pioneer as the City's Official Newspaper with the Dubuque Telegraph Herald as the Official Alternate Newspaper for the term January 1, 2018 to December 31, 2018. Motion by Kelchen, second by Delaney to approve **Resolution #01-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #08-18**, Resolution Approving an Agreement between the City of Cascade and Boxcast for Livestreaming Council Meetings and Archiving Meetings on the City of Cascade's website. The cost to implement Boxcast would be 1,258.99 and then it would be a yearly cost of \$2,159.76. Other companies have been researched with higher costs. Motion by Delaney, second by Hosch to table for more information. Motion carried unanimously.

Council reviewed the *1st Reading* of **Ordinance #01-18**, An Ordinance to Amend the Code of Ordinances for the City of Cascade, Iowa by Amending the Responsibility for Water Service Pipe. Currently, homeowners who live on 1st Avenue or Highway I36 and need to replace the service lines from the main to the curb box, gets reimbursed or the City pays 50% of the cost. With the streets being redone and most service lines being new, the reason this was implemented doesn't exist. Motion by Kelchen, second by Rausch to approve the *1st Reading* of **Ordinance #01-18**. Motion carried 4-1 by roll call vote with Bill Hosch voting No.

Council received a report from the Police Chief and City Administrator. Included in the City Administrator's report was information on the Johnson Street project that the DOT has expended \$675,370.14 and the City \$240,157.75 to date. Also, the Council was informed that a fire hydrant and street sign were hit last week and a decorative light pole was also hit. We have the people's information and will be filing the repairs/ replacement with the insurance companies. Also, GIS training will start this week so once it warms up we can begin collecting data.

Council reviewed a quote for materials for installing water and sewer for the lots that will be along the street being done by the RISE grant. The materials for the water system would be \$12,228 and for the sewer system would be \$6,280. If the City purchases the materials, Mike Beck would install them. Motion by Kelchen, second by Rausch to approve paying for the materials for the water and sewer. Motion carried 4-1, with Knepper voting No.

Council reviewed **Resolution #07-18**, Resolution Approving an Agreement Between the City of Cascade and the Iowa Department of Transportation for the RISE Program Project. The street is estimated to be \$187,500, with the RISE Program paying 50% or \$93,750 and the City and Mike Beck paying the other \$93,750 split evenly 50-50. Motion by Delaney, second by Rausch to approve **Resolution #07-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #06-18**, Resolution Approving a Real Estate Gifting Agreement Between the City of Cascade and Beck Construction, Inc. This real estate will provide access to the park land. Motion by Delaney, second by Hosch to approve **Resolution #06-18**. Motion carried unanimously by roll call vote.

With no other business, Kelchen moved and Delaney seconded to adjourn the meeting at 8:05p.m. and to start the budget workshop. Motion carried.