

## CHAPTER 24

### PARKS AND RECREATION BOARD

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**24.01 BOARD CREATED.** A Parks and Recreation Board is hereby created to advise the Council on needed facilities to provide open space such as parks, playgrounds, and community facilities for other forms of recreation. It shall also plan and oversee City programs, and encourage other programs, for the leisure time of the City's residents of all ages.

**24.02 ORGANIZATION.** The Board shall consist of five (5) members, all residents of the City, appointed by the Council for overlapping five-year terms. The Board shall choose its Chairperson and Vice Chairperson every two (2) years. Members shall receive such compensation as established by resolution of the Council. Vacancies shall be filled in the same manner as the original appointment.

**24.03 MEETINGS.** The Board shall meet on the first Monday of each month at seven o'clock (7:00) p.m.

**24.04 DUTIES.** In addition to its duty to make a plan for recreation and for the facilities for recreation, and to update and revise these plans as required, the Board shall have authority over the properties and personnel devoted to parks and recreation, subject to the limitation of expenditures for salaries and supplies, contracts, and capital outlays set forth in the annual budget provided by the Council for parks and recreation operations. The Board shall also be responsible for overseeing recreation programs in Cascade. The Board shall cooperate with the Mayor in the allotment of time of City employees for parks and recreation purposes. The Chairperson shall order supplies by the procedures established by the Council for all departments of the City, and payments will be made by check written by the Clerk for invoices submitted and approved by the Board.

**24.05 REPORTS TO COUNCIL.** The Board shall make written reports to the Council of its activities from time to time as it deems advisable or upon Council request. Its revenues and expenditures shall be reported monthly by the Clerk in the manner of other departmental expenditures, and a copy shall be provided to each member of the Board and in the Clerk's report to the Council.

**24.06 RULES.** The Board shall have the power to make rules and regulations for the use of parks and other recreational facilities or for the conduct of recreation

programs, subject to the approval of the rules by the Council. Such rules shall be either posted on the facility or otherwise publicized in a manner to provide adequate notice to the using public.

**24.07 PENALTIES.** Violation of a Board rule which have been approved by the Council and adopted by ordinance may be cause for denial of use of a facility or participation in a program, but such denial which extends more than one day may be appealed to the Board or to the Council for a hearing. The violation may be prosecuted as a misdemeanor if a serious offense.